

Minutes
SSCS School Council Meeting

Tuesday
6:00 PM
8/27/2013

Webex Teleconference and SSCS Admin Office
2452 El Centro Blvd.
East Nicolaus, CA. 95659

1 CALL TO ORDER The meeting was officially called to order at 6:08 PM.

2 PLEDGE OF ALLEGIANCE

3 INTRODUCTIONS/WELCOME/ROLL CALL Corporate Officers present: Eric Schoffstall, Executive Director: Compliance, District Relations and School Services, Cynthia Rachel, Corporate Secretary, Nichole Sawatzky, SSCS Liaison, Brenda Christensen, School Council Secretary. Thirteen members were present: Courtney Adams, Janine Campos, Donald Choquette, Jennifer Hunziker, Richard Mize, Rebecca Rodriguez, Joel Sounders, Doria Wallentine, Mara Weston, Michelle Yarwood, Krinstine Shadle, Lacie Robertson, Kristy Hollingshead.

4 HEARING OF THE PUBLIC

Members of the public may be heard on any item. A person addressing the Council will be limited to 3 minutes, unless the Site Administrator grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Council. No one addressed the council.

5 REPORTS

A. **South Sutter Charter School Adopted Budget** Eric Schoffstall presented the SSCS adopted budget. Doria Wallentine asked if we have a lobbyist who represents SSCS. Eric stated that we personally do not, but we are trying to unify all 4 schools and get common practices. One of our schools is a member of an organization by the name of A++. They do advocate for non-classroom based schools and we support that with our membership.

6 DISCUSSION ITEMS

A. **Upcoming Group Educational Activities** Nichole Sawatzky announced first 4 GESs. She explained the need for parent volunteers to collect parent monies for GEAs. Brenda will send the board her email after meeting.

7 ACTION ITEMS

A. **Confirm newly appointed Board Members.** Rich Mize motioned to approve the following newly appointed board members: Donald Choquette, Emily James, Kirstine Shadle, Lacie Roberson, and Kristy Hollingshead. Courtney Adams seconded the motion to approve the newly appointed board members. Roll call was taken; Nine members unanimously voted in favor of approving the newly appointed members.

B. **Approval of the March 19, 2013 Minutes** Janine Campos motioned to approve the March 19, 2013 minutes. Rebecca Rodriguez seconded the motion. Roll call was taken; thirteen members unanimously voted in favor of approving the March 19, 2013 minutes.

C. **Approval of 2013-14 Part I of the Consolidated Application for Funding Categorical Aid Programs** Doria Wallentine motioned to approve the 2013-14 Part I of the Consolidated Application for Funding Categorical Aid Programs. Joel Souders seconded the motion. Roll call was taken; thirteen members unanimously voted in favor of approving 2013-14 Part I of the Consolidated Application for Funding Categorical Aid Programs.

D. **M Approval of Education for Homeless Children Policy** Michelle Yarwood motioned to approve the Education for Homeless Children Policy. Lacie Robertson seconded the motion. Roll call was taken; thirteen members unanimously voted in favor of approving the Education for Homeless Children Policy.

E. **Approval of Social Media Policy** Kristine Shadel motioned to approve the Social Media Policy. Janine Campos seconded the motion. Eric stated that if an employee fails to follow this policy, it can result in disciplinary action which includes termination. We are trying to put this in place to protect our employees. Additional information regarding appropriate handling of student and employee information can be found on FERPA or HIPA websites. Lacie Robertson asked if an employee posted something negative or derogatory on social media, would they receive a warning or be automatically terminated. Eric stated that it would depend on the circumstances of what was posted. Typically, there would be a progressive discipline process and would not be an immediate termination. Roll call was taken; thirteen members unanimously voted in favor of approving the Social Media Policy.

- F. **Approval of Conflict of Interest for the Parent Council Policy** Courtney Adams motioned to approve the Conflict of Interest Parent Council Policy. Kristy Hollingshead seconded the motion. Eric stated that this is not a change in policy. Our current Conflict of Interest Policy has both the Employee Conflict of Interest and Parent Council Conflict of Interest on one page, so we've separated them out to be two separate policies. It's the exact language that already exists, but we thought we'd bring it to the Parent Council again and also remind the Parent Council that if they ever have any questions about a potential conflict of interest to bring that forward. John in Vendor Relations along with a legal team would evaluate the situation and determine if in fact an actual conflict of interest existed. Eric invited any members of the Parent Council that might have any questions after reading through this to put them in writing to Cyndi and we'll take it from there. It's always better safe than sorry. The interpretation of a conflict of interest is better in the hands of our legal counsel. Roll call was taken; thirteen members voted unanimously in favor of approving the Conflict of Interest Parent Council Policy.
- G. **Approval of Conflict of Interest for all School Employees and ESs Policy** Rich Mize motioned to approve Conflict of Interest for all School Employees and ESs Policy. Michelle Yarwood seconded the motion. Eric stated that this policy has been revised. What we do with our policies is try to make sure that our school is above reproach. We are trying to protect the interest of the school as well as the employees. In the past, this policy was limited to product vendors. The revision in this policy is mainly to include both product and service vendors. Also, in the past policy, CP instructors could serve relatives as long as there was equal numbers of non-relatives. Working with our legal counsel, we have revised that to state that a CP instructor may not receive payment for serving any relatives. Just like in the previous policy, when these things come to our attention, they will be evaluated by the legal team and then appropriate action will be taken with care and tactfulness. Roll call was taken; thirteen members unanimously voted in favor of approving the Conflict of Interest for all School Employees and ESs Policy.
- H. **Approval of Bullying Policy** Kristy Hollingshead motioned to approve the Bullying Policy. Janice Campos seconded the motion. Eric announced that we recognize that bullying is not ok, and we want to have a policy in place to draw on in the event that it might occur. In our programs, it's rare if at all. Lacie Roberston asked if this policy was previously in place. Eric stated we did not have an official Bullying Policy- this is the first official policy we have had in place. Roll call was taken; thirteen members unanimously voted in favor of approving the Bullying Policy.
- I. **Approval of IEM Civility Policy** Kristine Shadel motioned to approve the IEM Civility Policy. Courtney Adams seconded the motion. Eric explained that this is a new policy. It is his belief along with IEM schools belief that our success is due to the fact that both the school, school employees, specifically the ES and the family, students and parents establish a partnership- a strong relationship to determine what's best for the child. This policy is a reminder of the types of behavior that are appropriate as these relationships are built. Roll call was taken; thirteen members unanimously voted in favor of approving the IEM Civility Policy.

Cyndi went over committee recruiting. She also announced that we will be expanding the board to more than just voting. Lastly, she stated that we may be having another meeting during the fall for a total of 3 meetings instead of the required 2 per year.

Nichole projected the date of the Aquarium GEA by the end of September.

Meeting was officially adjourned at 6:50 PM.